

Dorset Health Scrutiny Committee

Dorset County Council



Date of Meeting	10 July 2017
Officer	Helen Coombes, Transformation Programme Lead for the Adult and Community Services Forward Together Programme
Subject of Report	Dorset Health Scrutiny Committee Annual Work Programme (July 2017 to March 2018) and Forward Plan
Executive Summary	<p>In recent years broad agreement as to the scope of the Annual Work Programme for Dorset Health Scrutiny Committee has been given at a Members workshop held around March. Healthwatch Dorset have also traditionally attended the annual workshop and shared their priorities and commitments.</p> <p>This year, due to the County Council elections and anticipated changes to membership of the Committee, it was felt that discussion as to the focus and format of the work for the coming year should be deferred, to enable input from new Members.</p> <p>With regard to the Annual Work Programme, prior commitments for the Committee from an historical or legal basis have traditionally been discussed at the annual workshop, alongside any specific pieces of work that Members would like to pursue. Consideration is then given to the value of the items proposed, the resource implications and how best they can be dealt with. This may be via a Task and Finish Group, a report to Committee or onward referral to another body or organisation, if it is felt that the matter is already under scrutiny or development elsewhere. Three potential topics for the coming year have already been suggested:</p> <ul style="list-style-type: none">• Child and Adolescent Mental Health – to consider the availability of local resources amid concerns;• Suicide Prevention – as suggested by the House of Commons Health Committee (please see Appendix 3) following the recommendations of a recent Review;

	<ul style="list-style-type: none"> • Housing and Health – in recognition of the key relationship between the two, and the impact of poor housing. <p>A draft version of the Work Programme for the remainder of 2017/18 as it currently stands has been set out in Appendix 1. The appointment of a number of new Members to the Committee provides an opportunity to review the way in which agendas and work programmes have been set in the past, and to consider whether it would be beneficial to accept an offer of free development support from the Local Government Association (LGA). The LGA provides a range of support to Local Authorities and Councillors and is able to share best practice and practical solutions, with input from peer Councillors. Scoping work could be undertaken prior to a development session to enable the three potential suggestions, and any others which Members may wish to put forward, to be assessed in terms of the value of a scrutiny exercise and the implications for workload.</p> <p>With regard to the Committee’s Forward Plan, currently potential agenda items for scheduled meetings are reviewed on a quarterly basis at informal planning meetings. These are coordinated by the Health Partnerships Officer and attended by the Chair and senior officer representatives from Dorset County Council, NHS organisations and Healthwatch Dorset. In addition, the Forward Plan is a standing item on the agenda for discussion and agreement at each Committee meeting. A copy of the Forward Plan as it currently stands is attached at Appendix 2. As with the annual Work Programme, the opportunity to review and re-focus quarterly agendas, whilst keeping within the Terms of Reference of the Committee, would seem timely.</p>
<p>Impact Assessment:</p>	<p>Equalities Impact Assessment:</p> <p>Not applicable.</p> <hr/> <p>Use of Evidence: The Work Programme and Forward Plan are based on Members’ decisions at Committee meetings throughout the previous year and on the need for the Committee to carry out certain duties.</p> <hr/> <p>Budget:</p> <p>Not applicable.</p> <hr/> <p>Risk Assessment:</p> <p>Having considered the risks associated with this decision using the County Council’s approved risk management methodology, the level of risk has been identified as: Current Risk: LOW Residual Risk LOW</p>

	<p>Other Implications:</p> <p>None.</p>
Recommendation	<p>That the Committee review the draft Work Programme and Forward Plan and consider:</p> <ol style="list-style-type: none"> 1. Whether to approve the Work Programme and Forward Plan version at this point, with acknowledgement that these are evolving documents; 2. Whether to defer approval until a development workshop can be held, with support from the Local Government Association.
Reason for Recommendation	<p>The work of the Committee contributes to the County Council's aim ensure that Dorset's citizens are healthy and independent. A clear work programme provides focus and enables a planned approach.</p> <p>If the second recommendation is chosen, topics for discussion, including those suggested within the executive summary, could be scoped prior to the LGA workshop to assess their relative merit and the amount of work required to undertake meaningful scrutiny.</p>
Appendices	<ol style="list-style-type: none"> 1 Dorset Health Scrutiny Committee – Draft Work Programme July 2017 to March 2018 2 Dorset Health Scrutiny Committee – Forward Plan 3 Letter from Dr Sarah Wollaston, MP, to Health Overview and Scrutiny Committee Chairs
Background Papers	None.
Officer Contact	<p>Name: Ann Harris, Health Partnerships Officer, DCC Adult and Community Services Tel: 01305 224388 Email: a.p.harris@dorsetcc.gov.uk</p>

Helen Coombes

Transformation Programme Lead for the Adult and Community Services Forward Together Programme

July 2017

DORSET HEALTH SCRUTINY COMMITTEE – Draft Work Programme July 2017 to March 2018

1. REPORTS TO COMMITTEE				
1a. Standing items				
TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
Matters for consultation (merger, structural change, joint commissioning, substantial variations to services)	To consider and respond to matters raised for consultation by local NHS bodies, NHS Commissioners or Department of Health / other bodies.	As appropriate <ul style="list-style-type: none"> • Through reports and briefing to Committee. • Through ad hoc Task and Finish Groups. 	As required.	Substantial variations and formal consultations to be raised by NHS partners, discussed within Officers Reference Group and reported to Committee as and when they arise.
Comments / submissions to the Care Quality Commission (CQC)	To provide input from the Committee to inform the work of the Care Quality Commission.	To be guided by discussion with the Care Quality Commission (CQC).	To be guided by CQC.	Review reports published by the CQC and, where appropriate, share DHSC reports or concerns with the CQC. Liaison meetings and/or telephone contact to be re-established between CQC and the Health Partnerships Officer and Chairman.
Local Healthwatch	To ensure the Committee is fully aware of the work of Healthwatch Dorset and the model of service delivery.	Consider any issues raised by Healthwatch Dorset as agenda programme allows.	Regular feedback to be provided to the Committee, as appropriate.	Representative from Healthwatch Dorset to be invited to attend all meetings of the Committee. Work programmes and priorities to be shared between the Committee and Healthwatch Dorset.
Children and Young People's Plan and any other issues relating to the health of children and young people	To ensure the Committee is able to make appropriate links with the health priorities, targets and issues relating to children and young people.	Update reports and briefings as appropriate, raising any items of interest and concern. Any issues arising to be examined as programme allows.	As required.	Items would be submitted via representative from Children's Services DCC who attends Officers Reference Group prior to each meeting.

Dorset Health Scrutiny Committee Forward Plan	To ensure that the Committee is informed re future planned agenda items and has the opportunity to comment or contribute.	Quarterly template report.	To be prepared for each Committee meeting.	Items to be added to the Forward Plan on an on-going basis by Health Partnerships Officer.
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1b. Briefings for information within meetings				
TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
Changes within the NHS for information	To ensure the Committee is kept informed and up to date with changes that are of relevance to the Committee.	Update reports and briefings from commissioners, providers or other bodies, as appropriate.	To check before every meeting- standing item.	Where possible, items to be submitted via the Officers Reference Agenda Planning Group prior to each meeting.

2. JOINT HEALTH SCRUTINY WORK				
TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
NHS Dorset Clinical Commissioning Group: Clinical Services Review	To scrutinise and comment on proposals and consultation following a pan-Dorset review of clinical services, including a review of the Mental Health Acute Care Pathway.	Changes will need to be scrutinised on a joint Local Authority basis (Lead decided on case by case basis).	Six meetings held so far: 20 July and 2 December 2015; 2 June and 27 October 2016; 23 February and 23 March 2017. Further meetings expected in 2017.	Following an initial review with input from an external consultancy firm and extensive engagement, options regarding clinical and community services were drawn up and reviewed, prior to public consultation. The consultation ran from December 2016 to February 2017. The outcome is expected in June 2017. In addition, options for the future delivery of mental health acute care services were drawn up following engagement and co-production. Consultation was carried out between February and March 2017. The outcome is awaited.

South Western Ambulance NHS Foundation Trust – NHS 111 Service	To scrutinise and comment on concerns raised regarding the running of the NHS 111 service.	Concerns regarding performance are being scrutinised on a joint Local Authority basis (Lead by Borough of Poole).	Two meetings held so far: 25 November 2016 and 23 January 2017. Further meetings expected in 2017.	Following allegations that the NHS 111 service provided by SWASFT was under-resourced, members from Dorset, Bournemouth and Poole are scrutinising this matter through an ad-hoc Joint Committee.
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3. SCRUTINY TASK AND FINISH GROUPS				
TOPIC	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
Quality Accounts	To formulate the commentary from the Committee for the Quality Accounts from <ul style="list-style-type: none"> • Dorset County Hospital NHS Foundation Trust; • Dorset HealthCare University NHS Foundation Trust. 	Task and Finish Group comprised of the Chairman and Vice-Chairman. The relevant liaison member for each Trust will be called upon to contribute in respect of the Trust to which they are linked.	Ongoing annual process.	<p>Task and Finish Groups met twice in 2016/17 to formulate commentary for Dorset County Hospital NHS Foundation Trust and Dorset HealthCare University NHS Foundation Trust.</p> <p>Relevant feedback from the CQC, NHS Improvement, Healthwatch, Help with NHS Complaints or the Trusts' own complaints services may also be incorporated into the Committee's commentary.</p> <p>Two Quality Account meetings will held during 2017/18 around a half-year (October) and end of year point (April).</p> <p>In addition the Quality Account for the Weldmar Hospice Care Trust will be considered at Committee on an annual basis; and the Quality Account for South Western Ambulance Service Foundation Trust will be considered by the Liaison Member and commentary provided as appropriate.</p>

Joint Health and Wellbeing Strategy	To respond on behalf of the Committee to any consultation on the development of a new Joint Health and Wellbeing Strategy by the Dorset Health and Wellbeing Board.	Task and Finish Group consisting of three members previously identified; may need to be reviewed.	A new Strategy for the period 2016 to 2019 was adopted by the HWB in August 2016.	A Task and Finish Group responded to the consultation process for the first JHWS. The draft second Strategy was circulated to all DHSC Members and highlighted via briefings, but a formal response to the consultation was not submitted. The second Strategy was formally adopted by the Dorset Health and Wellbeing Board in August 2016.
Review of protocols relating to the Committee	To review and update all protocols that the Committee has in place in light of the implementation of the Health and Social Care Act 2012 and guidance issued by the Department of Health in 2014.	Task and Finish Group established to review protocols with Health Partnerships Officer. Specific Task and Finish Group convened to review Joint Committee arrangements.	To be completed in conjunction with Bournemouth Borough Council and Borough of Poole. Timescale dependent on all partners.	Department of Health regulations were published in 2013 and guidance was published in June 2014. The Protocol with Healthwatch and the Protocol for the Dorset Health Scrutiny Committee have been revised, but revision of the following is still to be completed: <ul style="list-style-type: none"> • Protocol for Joint Health Scrutiny in Bournemouth, Poole and Dorset • South West / Wessex Regional Joint Health Scrutiny Protocol

4. OTHER WORK				
TASK / AREA OF WORK	OBJECTIVE	Proposed TYPE OF EXERCISE	Proposed TIMESCALE	Comment / actions
Annual Report	To publicise the work of the Committee across the health community and to the general public.	Production of an annual report.	September 2017.	Draft Report to be approved by Committee for publication each autumn. Report to be shared with Dorset Health and Wellbeing Board.

Dorset Health Scrutiny Committee – Forward Plan, July 2017

Committee: 10 July 2017			
Format	Organisation	Subject	Comments
Report	Dorset Health Scrutiny Committee	Appointments to Committees and sub-Committees	Following any changes to membership as a result of County Council elections May 2017
Report	Dorset HealthCare University NHS Foundation Trust	Outcome of the CQC inspection of Substance Misuse Services	Following CQC inspection on 14 December 2016 (Report published 24/02/17)
Report	Dorset Health Scrutiny Committee	Annual Work Programme and Forward Plan	To consider the annual Programme and Forward Plan, and how members wish to develop these for the coming year
Items for information or note			
Briefing	Dorset Health Scrutiny Committee	Capita – Handling and transfer of General Practitioner patient records	Following concerns raised at Committee on 9 March 2017
Briefing	Dorset Health Scrutiny Committee	Quality Accounts – commentaries from Dorset Health Scrutiny Committee	Annual report
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	To provide an update regarding the progress and/or outcome of the Joint Committee considering issues relating to services provided by SWASFT

Committee: 4 September 2017			
Format	Organisation	Subject	Comments
Report	Joint Health Scrutiny Committee	Clinical Services Review and Mental Health Acute Care Pathway Review	To provide an update regarding progress, as appropriate
Report	NHS Dorset Clinical Commissioning Group	Sustainability and Transformation Plan	To keep members informed as to the on-going work involved in the implementation of the STP
Report	NHS Dorset Clinical Commissioning Group	Primary Care Commissioning Strategy	To provide an update, following the report to Committee on 9 March 2017
Forward Plan	Dorset Health Scrutiny Committee	Forward Plan – Dates of future meetings, including planned agenda items	To raise awareness of and agree future agenda items, meetings, workshops and seminars
Items for information or note			
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	To provide an update regarding the progress and/or outcome of the Joint Committee considering issues relating to services provided by SWASFT
Briefing	Healthwatch Dorset	Annual Report	To update members re the work of Healthwatch and priorities
Briefing	Dorset Health Scrutiny Committee	Annual Report 2016/17	A summary of the year's work and achievements

Committee: 13 November 2017			
Format	Organisation	Subject	Comments
Report	Joint Health Scrutiny Committee	Clinical Services Review – update	To provide an update regarding progress, as appropriate
Report	Weldmar Hospicecare Trust	Annual Accounts	To update members re the work and annual accounts of Weldmar Hospicecare Trust
Forward Plan	Dorset Health Scrutiny Committee	Forward Plan – Dates of future meetings, including planned agenda items	To raise awareness of and agree future agenda items, meetings, workshops and seminars
Items for information or note			
Briefing	Joint Health Scrutiny Committee	South Western Ambulance Service NHS Foundation Trust	To provide an update regarding the progress and/or outcome of the Joint Committee considering issues relating to services provided by SWASFT

Agenda planning meetings (Officers' Reference Group only)			
Date (to be confirmed)	Venue	Papers required by Health Partnerships Officer	Papers dispatched and published on-line by Democratic Services
TBC (for Committee on 4 September 2017)	County Hall	10 August 2017	24 August 2017
12 September 2017 (for Committee on 13 November 2017)	County Hall, Newberry Room (Colliton Club)	20 October 2017	3 November 2017

Workshops and development sessions (all DHSC Members)			
Date	Venue	Topic	Comments
Autumn 2017	TBC	Development workshop, facilitated by the Local Government Association	To support the Committee in considering how it moves forward, following Council elections in May 2017

Further committee dates 2017: Monday 4 September 2017; Monday 13 November 2017

Ann Harris, Health Partnerships Officer, July 2017